

Board Letter **Summary Sheet** for CSS Board Deputies

Name of Board Letter	Acceptance of the Workforce Investment Act Adult and Dislocated Worker Funds
Tentative Dates: 1) Coming for clearance: 2) Intended for filing: 3) On Board Agenda:	1) 4/02/2003 2) 5/21/2003 3) 6/03/2003
Branch / Author, Title	Employment & Training / Karen Herberts, CSA III
Summary of Board Letter	<p>1. Authorize the Director of Community and Senior Services (CSS) or his Designee, to accept up to \$26,112,074 in PY 2003-2004 Workforce Investment Act (WIA) Adult and Dislocated Worker grant funds from the State Employment Development Department (EDD) and to execute all required documents with EDD, after County Counsel approves as to form, for the provision of WIA employment and training services to the residents of Los Angeles County.</p> <p>2. Authorize the Director of CSS, or his designee, to accept funding augmentations or reductions from EDD, provided that the Director of CSS notifies the Board of Supervisors and the Chief Administrative Office (CAO) in writing within ten working days of acceptance and to adjust contract allocations proportionately to the EDD final WIA Adult and Dislocated Worker allocation.</p> <p>3. Authorize the Director of CSS, or his designee, to execute any required sub-grant agreements with EDD for the WIA Adult and Dislocated Worker funding.</p> <p>4. Authorize the Director of CSS, or his designee, to negotiate and execute contracts in substantially similar form as to Attachment A and, with the 18 (eighteen) agencies listed on Attachment B and C, in the amount indicated, for the provision of One-Stop Center employment and training programs, after County Counsel approval as to form, effective July 1, 2003 through June 30, 2004. The contract costs are fully financed using WIA Adult and Dislocated Worker funding.</p>

	<p>5. Authorize the Director of CSS, or his designee, to execute contract amendments, in substantially similar form to Attachment D, to increase or decrease the amounts based on contractor performance and availability of funding or time extension provided that: (a) the amount of change does not exceed 25% of the original contract amount, as modified by the final state allocation; (b) approval of County Counsel and the CAO is obtained prior to any such amendment; and (c) the Director of CSS confirms in writing to the Board of Supervisors and the CAO within 30 days after execution that such amendments have been executed. This action assures full expenditure of funds and is consistent with the Board's policy requiring review of contractor performance.</p> <p>6. Authorize the Director of CSS, or his designee, the option to eliminate funding allocations to the other Local Workforce Investment Boards (LWIBs) in the event the final allocation for the WIA Adult and Dislocated Worker program is reduced.</p> <p>7. Authorize the Director of CSS, or his designee, to negotiate and execute contracts in substantially similar form to Attachment E with up to two (2) yet to be selected consultants at a total cost not to exceed \$100,000 for FY 2003-2004, after County Counsel and CAO approval; authorize the Director of CSS, or his designee, to execute contracts/contract amendments to replace consultants and/or to extend contract periods through June 30, 2005, after County Counsel approval; based on satisfactory performance and availability of funding. The cost of the consultant contracts is fully financed using WIA funding.</p>
Dollar Amount	\$ 26,112,074
Source of Funding	Workforce Investment Act Adult and Dislocated Worker Funds
Strategic Plan Goal	The recommended actions support the Countywide Strategic Plan Goal 1: Service Excellence.
Additional Issues	Approval to hire consultants is pending Union clearance.

WIA ADULT & DISLOCATED WORKER 2003-2004
Minority / Participation / Ownership of Firms / Agencies / Entities
Percent Minority / Women Participation

FIRM / AGENCY / ENTITY	Ownership	Partnership	Board Members	Staff
Affiliated Computer Services Inc. (ACS) - ELA	N/A	N/A	0%/0%	52%/37%
Antelope Valley Workforce Development Consortium	N/A	N/A	33%/33%	45%/68%
Career Planning Center, Inc. - WLA	N/A	N/A	100%/100%	56%/82%
Carson, Lomita, Torrance Workforce Investment Board	N/A	N/A	N/A	N/A
Chicana Service Action Center	N/A	N/A	100%/90%	100%/81%
City of Compton - Compton Careerlink	N/A	N/A	100%/33%	100%/72%
City of Hawthorne - South Bay Workforce Investment Board	N/A	N/A	40%/30%	75%/36%
City of Pasadena - Foothill Workforce Investment Board	N/A	N/A	48%/32%	58%/75%
El Proyecto Del Barrio	N/A	N/A	100%/100%	75%/33%
H.S. Consortium of the East San Gabriel Valley dba LA Works	N/A	N/A	33%/17%	72%/72%
Hub Cities Consortium	N/A	N/A	20%/0%	100%/80%
Jewish Vocational Services	N/A	N/A	100%/83%	100%/100%
Los Angeles Community College District for L.A. Mission College	N/A	N/A	57%/29%	56%/47%
Los Angeles Urban League - Pomona	N/A	N/A	66%/33%	100%/86%
Los Angeles Urban League - South Central	N/A	N/A	66%/33%	100%/86%
Southeast Area Social Services Funding Authority (SASSFA)	N/A	N/A	46%/0%	53%/74%
West San Gabriel Valley Consortium dba Career Partners - Rosemead Area	N/A	N/A	33%/67%	50%/50%
West San Gabriel Valley Consortium dba Career Partners - El Monte Area	N/A	N/A	33%/67%	50%/50%